

CHRIS CHRISTIE

GOVERNOR

KIM GUADAGNO Lt. Governor

## STATE OF NEW JERSEY OFFICE OF THE ATTORNEY GENERAL DEPARTMENT OF LAW AND PUBLIC SAFETY

PO BOX 081 TRENTON, NJ 08625-0081 ROBERT LOUGY
ACTING ATTORNEY GENERAL

JENNIFER E. FRADEL
ADMINISTRATOR

## **May 2, 2016**NOTICE OF JOB VACANCY #16-109

This is a repost of vacancy announcement #15-262. Those who previously applied need not reapply.

An opportunity in the classified service currently exists within the Department of Law & Public Safety, Division of Consumer Affairs, Office of Consumer Protection, for interested applicants who meet the requirements listed below:

TITLE: Investigator 1, Law and Public Safety

**SALARY**: \$45,053.25 - \$63,537.63

**LOCATION:** Division of Consumer Affairs, Office of Consumer Protection

124 Halsey Street Newark, NJ 07102

## **NUMBER OF POSITIONS AVAILABLE:** One (1)

**<u>DUTIES</u>**: Under supervision of a Supervising Investigator, or under the guidance of an Investigator 1, or other supervisory official in the Department of Law and Public Safety, performs regulatory audits and inspections of licensed premises; reviews records, files, financial statements, and other transactions to determine compliance with rules or regulations governing consumer protection laws; conducts, under guidance, civil and regulatory investigative activities or specialized investigations to detect alleged noncompliance with or violations of New Jersey state statutes, administrative codes, or Professional Rules of Conduct or consumer protection laws.

## **REQUIREMENTS**

**EDUCATION**: Graduation from an accredited college with a Bachelor's degree.

**EXPERIENCE:** One (1) year of experience in the conduct of civil or criminal investigations related to compliance, enforcement, detection, or surveillance activity; **OR** One (1) year of experience in the conduct of investigative administrative audits and/or regulatory examinations of records maintained by businesses and organizations; **OR** One (1) year of experience in the conduct of investigations for the government, the military, consumer protection programs, public advocacy organizations, or the public interest

**<u>NOTE:</u>** Applicants who do not possess the required education may substitute experience as indicated on a year-for-year basis. Thirty credits are equal to one year of experience; therefore, one year of experience is equivalent to thirty credits.

**NOTE:** Completion of a supervised internship field placement of 300 hours **in an undergraduate curriculum** in Criminal Justice (or a related degree program) may be substituted for one (1) year of the required experience. A copy of your college transcript is required with the internship credits noted thereon in order to meet this substitution clause for experience.

**NOTE:** A Master's Degree in Public Administration, Business Administration, or other related field may be substituted for one (1) year of the indicated experience.

<u>LICENSE</u>: Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is required to perform the essential duties of the position.

If you possess the required experience and education and are interested in the above position, please send a letter (including job vacancy number) and current resume before the closing date of May 16, 2016 to:

Recruitment Coordinator Office of the Attorney General P.O. Box 081 Trenton, NJ 08625-0085

or via email: LPS.Humanresources@lps.state.nj.us

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

